



**Meeting Minutes for the Parks, Recreation
and Cultural Services Board / Tree Board
Regular Meeting**

**August 28, 2014
7:00 p.m.**

**Shoreline City Hall
Room 303**

1. Call to Order/Attendance

The meeting was called to order by Chair Beth at 7:02 p.m.

Park Board Members Present: Katie Beth, Jesse Sycuro, Vadim Dolgov, Lauren Smith, Al Wagar, Betsy Robertson, John Hoey, Garry Lingerfelt, Christine Southwick

City Staff Present: Dick Deal, Director; Maureen Colaizzi, Parks Projects Coordinator; Kirk Peterson, Parks Maintenance Superintendent; Ros Bird, Public Art Coordinator; Mary Reidy, Recreation Superintendent; Lynn Gabrieli, Administrative Assistant III

2. Approval of Agenda: Chair Beth called for a motion to approve the agenda as written. So moved by Mr. Wagar and seconded by Ms. Southwick. The motion carried.

3. Approval of Minutes: Chair Beth called for a motion to approve the July 2014 minutes as written. So moved by Ms. Southwick and seconded by Mr. Wagar. The motion carried.

4. Public Comment: None

5. Staff Reports

Ros Bird, Public Art Coordinator reported on the success of Arts al Fresco which included Piano Time and the Sculpture Stroll, and From the Ground Up, temporary art installations around the City. It was acknowledged that this is Ms. Bird's last Park Board meeting before her retirement in October. Appreciation was expressed for her years of service to the community and the Board acknowledged the impact she has made.

Kirk Peterson, Parks Maintenance:

- A "Toxic Shellfish Notice" has been posted at Richmond Beach Saltwater Park
- The Glitter Girls' proposal for a Little Free Library at Hillwood Park was approved by the Board in July
- Vegetation control is underway in Echo Lake Park in response to citizen concern about vagrancy
- The City has purchased a new lift truck
- White Pine Blister Rust is attacking local pines in Richmond Beach
- A citizen's vehicle was damaged by a fallen tree in the right-of-way
- Potential sites for tree plantings are being explored
- The Echo Lake Neighborhood Association work party was held at Shoreline Park this year due to construction at Echo Lake
- Staff has been giving extra care to newly planted trees in response to an unusually warm and dry summer

Mary Reidy, Recreation

- The fall Recreation Guide is in homes and registration is underway
- Angela Elliott has been hired as our newest Recreation Assistant in Youth and Teen Development

- Staff is transitioning between summer programming and fall
- Average daily attendance at Camp Shoreline was 235 participants, an increase from 2013
- Camp Excel and Camp Explore were highly popular programs again this year and filled to capacity
- Celebrate Shoreline included Arts al Fresco, Into the Woods, and a full week of traditional events
- Specialty camps were full or nearly full all summer
- 1,724 students registered for summer swim lessons, and 187 swimmers participated on the Gators Swim Team

Maureen Colaizzi, Park Development, reported that construction is complete at Sunset School Park and work continues at Echo Lake Park--pathways are being cut, irrigation is going in, and site amenity pads are being poured.

Director's Report: The City is considering the possibility of dedicating some unused Park property to establish a right-of-way in Richmond Highlands for the development of two properties alongside the park.

6. Right of Way Street Tree List

Elizabeth Walker of Terra Firma Consulting led the Board in a discussion to lay the groundwork for the identification of a tree list appropriate for Shoreline, and the policies needed to guide future decision making. Refer to the distributed material for discussion items (Attachment A). Policy development would be designed to work within existing code, with the goal of clarifying the process and making it more productive.

The Board expressed the desire to engage the conversation on a deeper level. Christine Southwick, Al Wagar and Jesse Sycuro agreed to participate in a subcommittee process. Ms. Walker will prepare a list of trees for discussion and Ms. Colaizzi will follow up with the subcommittee members.

7. Northcrest Park Improvement Project

Ms. Colaizzi reported on the Ridgecrest Ice Cream Social where the Northcrest Park Improvement Project public meeting was announced. The community expressed strong desire for new play equipment and other amenities to create a safer public space. Subcommittee members Betsy Robertson and Jesse Sycuro will join staff at the public meeting on Tuesday, September 16, 2014 to facilitate citizen discussion about the direction of the park's development.

8. Parks, Recreation, and Open Space (PROS) Plan

Ms Colaizzi provided contextual information about the PROS Plan. Every 6 years the Plan is updated. The next PROS Plan is due in 2017. The Plan spans a 20-year vision and is a prerequisite for state and federal grant funding. She identified the reasons why the Plan is necessary, what is in it, major changes since the prior plan was published, and the planning process.

9. Proposed 2015-2020 Capital Improvement Plan (CIP)

Mr. Deal reviewed the CIP as it is outlined in the Agenda Packet.

Chair Beth called for a motion to extend the meeting to 9:10 p.m. So moved by Mr. Hoey and seconded by Mr. Sycuro. The motion carried.

10. Comments from the Board

- Ms. Southwick distributed an email she received about Norway Maple Trees (Attachment B).
- Ms. Robertson inquired about the status of the Public Art Coordinator and Parks Director vacancies. The schedule is not yet in place to fill the Public Art Coordinator position. The City Manager will be contacting the PRCS Board Chair and Vice-Chair for input on what to seek in a new Parks Director. All Board input is welcome. There will likely be opportunities for community feedback as the process develops.
- Betsy Robertson, Jesse Sycuro and John Hoey volunteered for Seattle's "Love Parks Day." Mr. Hoey advocated for all Board members to participate in something together in Shoreline and he applauded the department for the success of this year's Celebrate Shoreline.

Chair Beth called for a motion to extend the meeting to 9:15 p.m. So moved by Mr. Sycuro and seconded by Ms. Southwick. The motion carried.

- Mr. Deal announced that he and Mr. Peterson will be absent for the regularly scheduled September PRCS Board meeting. Given that there are no pressing agenda items scheduled for September, the staff recommendation is to cancel that meeting. The Board agreed.

11. Adjournment

Hearing no further business, Chair Beth called for the motion to adjourn. So moved by Mr. Sycuro and seconded by Ms. Southwick. The August PRCS Board meeting adjourned at 9:15 p.m.

Signature of Chair
Katie Beth

Date

Signature of Minute Writer
Lynn Gabrieli

Date